

612.564.8004 info@beautifuldaycatering.com www.beautifuldaycatering.com

# Terms ( Conditions 2022

## SECURING YOUR DATE

A \$100 non-refundable deposit is required to secure an event date for events of 100+ guests, or for all events that require staff onsite. The deposit will be credited toward your invoice. If the event is cancelled at any time, this deposit will not be refunded. Please send payment along with a signed copy of this Terms and Conditions document to: Beautiful Day Catering, 5810 W 131st Street Circle, Savage, MN 55378. Or email a copy to info@beautifuldaycatering and call us at 612-564-8004 to provide payment via credit card.

## **PAYMENTS**

We require a 50% deposit of your total estimated bill I month prior to your event. At this time, we need your menu selections, an estimated number of guests, and notice of services required (serving staff, rental items, floral, etc.). Final menu selections and a final count must be communicated to Beautiful Day Catering no later than 2 weeks prior to your event. Full payment is due upon receipt of final invoice and must be received prior to event date. Adjusted payment is due no later than one week after the event date for any additional charges incurred during the event (extra server hours, etc.). We accept payment in the form of a check, Visa, MasterCard, and Discover.

#### SERVICE CHARGES

All orders are subject to applicable state and local sales tax.

We charge a delivery fee based on the location we are delivering to and the amount of food/equipment we will be delivering.

Should you need us to stay to manage and clean-up the buffet only, we charge a minimum additional fee of \$75 per hour for 2 people (with no additional servers).

For fully-staffed events, lead servers are billed at \$35 per hour. Additional servers are billed at \$30 per hour, kitchen assistants at \$25 per hour. Onsite chef services at \$50 per hour, per chef. The number of staff and hours needed will be determined by the event type, size and services required.

Events that require staff, rentals, florals, and/or the coordination of special services are subject to a 15% service fee. Be advised that some locations will require additional fees as charged by venue. We will disclose those fees when applicable.

## **CANCELLATION POLICY**

Orders cancelled 7 days prior to your event will result in a forfeiture of your 50% deposit. Orders cancelled 3 days or less prior to your event will be billed in full.

#### RENTAL ITEMS

Beautiful Day Catering will assume no liability in the rental agreement between client and the rental company. We will assist client with selections and needs, and order rental items. We will act as a liaison if there are problems with the rental order, but will not be held responsible for breakage or damage as a result of client use. Rental items will be delivered to the location as specified by client of Beautiful Day Catering and items will be picked up at that location by the rental company.

I AGREE TO THE TERMS AND CONDITIONS AND COVID-19 POLICY AS SET BY BEAUTIFUL DAY CATERING:

CLIENT SIGNATURE	DATE	
EVENT NAME	EVENT DATE	



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Covid-19 Policy

In our efforts to help stop the spread of Covid-19, Beautiful Day Catering will adhere to all state and local guidelines, directives, and orders with concern to Covid-19, and will require event attendees to do the same. This includes, but is not limited to, personal health screening, social distancing requirements, event capacity, mask wearing and sanitation, and food service protocols. Beautiful Day Catering will be in communication with the client with regard to the most current protocols and health and safety guidance.

Should your event need to be adjusted, postponed, or cancelled due to Covid-19 exposure or changes in event restrictions/guidelines, Beautiful Day Catering will work closely with you and any other vendors contracted by Beautiful Day Catering to make any necessary adjustments.